



Alberta Agricultural Society Farm Safety Grant Program

PROGRAM GRANT GUIDELINES AND APPLICATION

Funded by the Government of Alberta, through Alberta Agriculture and Forestry to deliver a farm safety grant program to Agricultural Societies across Alberta.

Alberta Association of Agricultural Societies (AAAS)

Tel 780 427-2174
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Suite 108, 7000 – 113th Street
Edmonton, AB T6H 5T6

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Submit your Applications to: Alberta Association of Agricultural Societies
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PURPOSE

The purpose of the Alberta Agricultural Society Farm Safety Grant Program is for farm safety awareness, education and programming to be delivered in diverse ways across Alberta to influence behavioral changes on family farms and the agriculture community.

Priority will be given to projects that focus on:

- Health and safety-based knowledge transfer to influence behavior change on family farms
- Impacting a large regional geographical area
- Have a balanced impact on farm families, children and youth, young adults, new and experienced workers, farm owners and seniors
- Community-based delivery of farm health and safety programming that is collaborative through partnerships and integration
- Innovative farm safety programming to enhance what is currently available
- Address and target top risks in vulnerable age brackets
 - Information provided by the *Injury Prevention Centre* indicates that the highest severity of agriculture deaths or injuries are related to machine run-overs, machine entanglement, machine roll-overs, pinned or struck by machine and animal related.

ELIGIBILITY REQUIREMENTS

Primary and Regional Agricultural Societies in good standing with Alberta Agriculture and Forestry, and the Alberta Association of Agricultural Societies are eligible to apply for funding for a farm safety project, or initiative.

Expenses claimed by this grant are not eligible to be claimed or expensed as part of another Alberta provincially funded grant program including but not limited to the Agricultural Societies Grant program administered by Alberta Agriculture and Forestry.

Applicants may apply for more than one grant per year, however all reporting must be completed and submitted on the prior farm safety grant before applying again.



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APPLICATION PROCEDURE

Applications are reviewed throughout the year on a first-come, first-served basis and will be assessed on individual merit of the project.

Processing time is approximately 4 to 6 weeks. The estimated processing time is based on full application documentation being received by the office at the time of submission.

Projects must be within 1 year of the application date to be considered as eligible projects if they meet the program criteria.

The funding decision will be provided by written correspondence.

All projects under this application must be completed by December 31, 2020.

Approved Funding will be distributed at the completion of the project once all reporting has been submitted and received by the Alberta Association of Agricultural Societies.

MAXIMUM GRANT AMOUNT(S)

A successful grant applicant can receive up to a maximum of \$10,000 per project.

Agricultural Societies can partner together and combine grant proceeds for a regional project. A joint application can be submitted with the lead Agricultural Society identified that will be responsible for ensuring all of the reporting requirements are met.

EXAMPLES OF ELIGIBLE PROJECTS & EXPENSES

- Advertising campaign
- Guest speakers, qualified instructors or trainers (at an event)
- Training courses & workshops – targeted towards farm families, and farm workers. Some examples are: FarmSafe Alberta, farm equipment extrication, rural emergency plan, trailer loading, WHMIS, first aid
- Farm safety camps – ie. costs associated with hosting a Progressive Agriculture Safety Day are eligible
- Safety demonstration equipment may qualify but will be reviewed on a case by case basis and may require additional application information to be completed
- Training materials, facility fees, take home materials, etc.



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INELIGIBLE PROJECTS AND EXPENSES

- Donations are an ineligible expense of this grant
- No programs currently supported under other provincial farm safety grants are eligible for additional support by these funds (ie. Safety Smarts, Sustainable Farm Families, Ag for Life Safety Days, etc.)
- Automated External Defibrillator (AED) machines are an ineligible expense of this grant.
- Projects or expenses incurred prior to April 1, 2016 are ineligible for this grant.

REPORTING REQUIREMENTS

As part of the Alberta Association of Agricultural Societies accountability to Alberta Agriculture and Forestry for project expenditures, and management of the farm safety grant program, reporting has been developed for the Farm Safety Grant program. The reporting will measure the success of the projects, and the form will be forwarded to the grant recipient upon the approval of their application.

Reporting must be submitted to:

Alberta Association of Agricultural Societies (AAAS)
Suite 108, 7000 – 113th St,
Edmonton, Alberta T6H 5T6
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Funds will be forwarded to the successful grant recipient at the completion of the project or program once all required document has been received by AAAS.



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Organization Information	
Agricultural Society Name	
Incorporation Number	
Address	
Phone Number	
Email Address	
Website URL: (if applicable)	
Facebook: (if applicable)	
Twitter: (if applicable)	
Contact Information	
Name:	Name:
Title:	Title:
Phone (Daytime): () -	Phone (Daytime): () -
Email:	Email:



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Project Description

Describe your program or project. Include the title or name of the project if applicable.

Is this project or program part of another event that you already do? Yes No

Who are your partners on this project?

Include the name(s) and phone numbers(s) of any partners outside of your Ag Society that are involved in this project as well as how they are involved.



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Purpose

How does your project or program meet the purpose of this grant program? How does it create awareness or influence behavior change in relation to farm safety?

Target Audience

Who is the target audience for this project or program?



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Grant Amount Requested \$ _____

Budget

Please provide a detailed budget that includes a breakdown of expenses and revenues related to the program or project either in a separate document (ie: excel) or use the following format:

Farm Safety Project/Program Budget	
Details	Budget
Revenue	
Admission/Gates/Registration Fees	
Interest Income	
Cash Donations/Sponsorship	
Fundraising (ie 50/50)	
Other Grants	
AAAS Farm Safety Grant Amount Requested	
Total Revenue	\$ -



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Ag Society Farm Safety Grant Application

Expenses	
Advertising/Promotion	
Office supplies	
Wages	
Facility rental	
Additional insurance	
Volunteer expenses	
Food & beverage expense	
Equipment rental	
Trainers and/or speaker fees	
Take home resources, door prizes, promotional items	
Total Expenses	\$ -



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Ag Society Farm Safety Grant Application

Donated or in-kind items and services expected (list the type of in kind item or service expected)	Approx. hours or value of service

Volunteer Hours expected	

Declaration

I declare that the information contained in this application is true and accurate. I am a duly authorized representative according to our bylaws with financial signing authority for this application. I agree to provide a report which outlines how the funds were spent on this project, and which indicates that we complied with all conditions of the grant. I also declare that if a grant is awarded we will use it solely for the purposes outlined in this application.

Two officers of your organization must sign this.	
Signature	Print Name
Title	Date
Signature	Print Name
Title	Date



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